



SAXONWOLD PRIMARY SCHOOL

ADDRESS: 13 Aldswold Road, Saxonwold, Johannesburg, 2198

TEL.: (011) 646 5510

'Bold & Significant Schooling for the South African Future'

ANNEXURE A

UNDERTAKING BY PARENTS / GUARDIANS

1. I/We hereby apply to have the child whose name appears on this form as a learner at Saxonwold Primary School and confirm that he/she complies with the basic criteria.
2. I/We certify that I / we have legal custody and/or legal guardianship in respect of the above named learner.
3. I/We undertake to adhere to the terms and conditions of this agreement.
4. I/We understand and confirm that the Principal or any person duly authorized will act in *loco parentis* in any matter and at any time during which I/we have entrusted our child to the care of the school.
5. I/We jointly and severally undertake to pay school fees and I/we understand the following:
 - 5.1 The **annual school fees for 2025 is R27 500.00** as adopted by the majority of the parents at the AGM.
 - 5.2 School fees/aftercare (if opted for) are payable in advance and are due on the first day of school.
 - 5.3 Preferred payment options as follows: -

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| | may be paid in full (discounts applicable) | |
| | may be paid off by debit order from January to October and will be administered by the school (<i>please complete debit order form</i>) | |

- 5.4 If parents fall in arrears with one instalment, the full amount becomes due and payable immediately.
- 5.5 **An initial fee of R6500.00** that includes R1500 **COMPULSORY** School Development Levy is to accompany this Tuition Agreement. This payment will be transferred to your school account during the first term of the applicable school year. Should you not wish to take up the position offered to you at the school, please advise us in writing by no later than 20 December 2024. Failure to do so will result in the forfeiture of your funds.
- 5.6 In terms of family law, parents are jointly and severally liable for the payment of the school fees irrespective of their marital status. Please inform the school of any changes post signature of this application.
- 5.7 In the event of non-payment of school fees the school will institute legal action against both parents irrespective of maintenance and court orders which may exist between the parties.
- 5.8 In terms of Section 39 of the South African School Act, parents are liable to pay compulsory school fees.
- 5.9 Fees are due and payable at the beginning of each month. If any single instalment is not received by the 7th of each month, the full school fees outstanding will become immediately due and payable, and legal action may be instituted.
- 5.10 The school may conduct an enquiry and/or information search about the parents with an information bureau, persons acting as their agents and or credit grantors.



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5.11 If Parents fail to meet their school fee obligations the school may record the Parents non-performance with an information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions. Should there be a dispute on your statement of account please notify the finance department in writing on **bursar@saxonwoldprimary.co.za**

5.12 **Please complete Annexure A notifying parents who are unable to pay school fees. I have been informed and will contact the office for School Governing Body school fee exemption form, if necessary. (available in February of the applicable school year)**

6. I / We undertake to give one month's notice in writing of any intention to remove my / our child from the school and furthermore to return any books and / or equipment belongings of the school which my / our child may have.

7. I / We understand that the school reserves the right to verify all information supplied to them via this application. In the event of fraudulent documents submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application. The application will therefore become null and void.

8. The signatory hereto hereby chooses Domicilium Citandi Et Executandi as indicated below. In the event of a change of address, parents are to notify the school in writing.

9. This commitment in its entirety will be valid from the day on which it is signed by the parent / guardian to the day on which the learner officially leaves the school in writing.

10. Admission will only be finalized once payment verification by the bank has been received. No future dated proof of payments will be accepted. Cash or EFT payments only. No cheques.

The Parent/guardian declares that he/she is the legal guardian of the child and is entitled to sign this document, and shall be bound hereto both as parent/guardian, and in his/her personal capacity.

ADDRESS: The signatory hereto hereby chooses Domicilium Citandi et Executandi (official address) as:



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ANNEXURE A DECLARATION: PARENT / GUARDIAN 1

I _____parent/guardian of _____hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairperson of The School Governing Body or his designate, permission to check and confirm any of the details listed by me. I understand that should any of the information supplied by me is found to be false, action may be taken against me as in point 7 above.

Signed on this _____day of _____20_____

Signature

ANNEXURE A DECLARATION: PARENT 2 / GUARDIAN 2

I _____parent/guardian of _____hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Chairperson of The School Governing Body or his designate, permission to check and confirm any of the details listed by me. I understand that should any of the information supplied by me is found to be false, action may be taken against me as in point 7 above.

Signed on this _____day of _____20_____

Signature

| |
|---------------------------------------|
| GAUTENG DEPARTMENT OF EDUCATION |
| SAXONWOLD PRIMARY SCHOOL |
| 13 ALDSWOLD ROAD SAXONWOLD 2132 |
| P.O. BOX 2178 SAXONWOLD 2132 |
| TEL: (011) 6465510 FAX: (086) 6111823 |
| Email: office@saxonwoldprimary.co.za |
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